



सीमा शुल्क (निवारक) के आयुक्त का कार्यालय

OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE)

55-17-3, सी-14, 2 तल, औद्योगिक एस्टेट, ऑटो नगर, विजयवाड़ा – 520 007

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C. No. VIII/48/309/2018-Cus.Tech.

Date : 23-05-2018

**STANDING ORDER No. 12 / 2018 - Customs**

Subject : Customs - Accounts – Change of Focal Point Bank (FPB) of State Bank of India (SBI) from Vizag to Guntur for Custom duty collection and Payment of duty drawback under EDI system in respect of Kakinada Custom House under the jurisdiction of Customs Commissionerate (Preventive), Vijayawada and transfer to revenue account from Pay & Accounts Officer, CGST & Customs, Visakhapatnam to Pay & Accounts Officer, CGST & Customs, Guntur – Regarding.

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Attention of all the Officers of Hqrs office, Vijayawada, Kakinda & Krishnapatnam Custom Houses, ICD, Marripalem, Customs Divisions, Visakhapatnam, Kakinada and Tirupati is invited to this office **Public Notice No. 26 /2018-Customs dated 23/05/2018** wherein approval of the Principal Chief Controller of Accounts, Central Board of Indirect Taxes & Customs, New Delhi vide Office Memorandum Coord / 2 (1) / Guntur (25) / 2018 – 19 /64 dated 04.05.2018 regarding change of Focal Point Bank of State Bank of India from Vizag to Guntur for Customs duty collection and revised Banking arrangements for Customs duty collection and DBK payment at Kakinada Custom House (Location Code : INKAK1) under the Commissioner of Customs (Preventive),Vijayawada **effective from 23/05/2018**, was communicated as follows:

Bank branch Name & BSR Code	Focal Point Branch with BSR Code	Location for which branch is authorized	Mode of DBK payment
State Bank of India, Main Branch, Kakinada (BSR Code : 0000850)	State Bank of India, Treasury Branch, Guntur (BSR Code : 0006307)	Kakinada Custom House (Location Code : INKAK1)	EDI enabled Customs Collection & DBK payment

Jurisdictional Commissionerate	Jurisdictional PAO	Specified Officer to issue cheque for DBK	Reason for revised banking arrangement
Commissionerate of Customs (Preventive), Vijayawada	Pay and Accounts Officer, CGST & Customs, Guntur	Shri T. Venkateswara Rao, Assistant Commissioner of Customs, Custom House, Kakinada	Change of Focal Point Bank and mapping of Kakinda Custom House from PAO, Vizag to PAO, Guntur

2. Further, the Principal Chief Controller of Accounts, Central Board of Indirect Taxes & Customs, New Delhi vide aforesaid Office Memorandum has issued certain instructions to the Specified Officer, Authorized Bank Branch and the Pay and Accounts Officer. The same are as below :

**A. Instructions for Departmental Officers :**

- (i) The Chief Accounts Officer, CC (P), Vijayawada shall furnish the details of the designed officer authorized to sanction the refund / drawback claims along with their specimen signatures to the designated bank branch and to the PAO.
- (ii) Cheque book will be supplied to designated authorized departmental officer by the Pay and Accounts Office concerned. The instructions contained in Central Government Accounts (Receipts and Payments) Rules, 1983 should be carefully observed by the Cheque Drawing Officers.
- (iii) All the claims sanctioned in a particular day will be enumerated in a consolidated Computerized Customs Drawback Advice (CCDA) / Payout Scroll / DBK Scroll with a unique system generated identifiable number and transferred to the designated Bank Branch through ICES / EDI / ICEGATE supported by a single cheque. Ensure that each page of the Computerized Customs Drawback advise duly signed by the Drawback Sanctioning Authority.
- (iv) For each CCDA / payout scroll / DBK scroll a unique system generated identifiable number would be there and cheque is to be drawn in favour of "..... (Bank) (7 digit BSR Code No.), Station Name ..... against DBK Scroll No. / Payout Scroll No. .... Dated ....."

- (v) An abstract showing Sl. No., Advice No. & date and amount of the advice will also be generated and one printed copy of the advice duly signed by Sanctioning Authority (Refund / drawbacks) shall be simultaneously sent to the PAO concerned.
- (vi) The Sanctioning Authority (Refund / drawbacks) shall ensure receipt of Daily Payment Scroll along with a Statement of Undisbursed Amount from the designated bank branch.
- (vii) The Sanctioning Authority (Refund / drawbacks) shall ensure receipt of certificate on failed transactions, if any, alongwith Daily Payment Scroll from the designated bank branch.

**B. Instructions for authorized Bank / branch :**

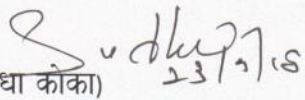
- (i) The collecting branch will render the scrolls and challans through the existing Focal Point Branch i.e. **State Bank of India, Treasury Branch, Guntur (BSR Code : 0006307) to PAO, CGST & Customs, Guntur** on daily basis. The brnch is required to follow the procedure laid down in the "Revised Memorandum of Instructions for Collection and Accounting of Central Excise, Customs and other Dues".
- (ii) The designated branch will ensure signature of the authorized officer on each page of the Computerized Customs Drawback Advice received from the Drawback Sanctioning Authority.
- (iii) The designated bank branch shall take necessary action to credit the refund / drawback amount in the exporter's / assessee's core banking enabled account of the same bank, either on the same day the Computerized Customs Drawback Advice (CCDA) / Refund Advice **along with supporting single cheque received** or on the next working day. In respect of the accounts of other banks, the designated bank branch will transfer the refund / drawback amount through RTGS / NEFT facility within 2 working days from the date of realization of consolidated cheque.

- (iv) The designated bank branch will prepare a Daily Payment Scroll in triplicate. The designated branch will exclude the undisbursed amount of refund / drawback and report to the Focal Point Bank only the net amount credited in the accounts of the exporters. In case of payment made through RTGS / NEFT, it is mandatory to mention the RTGS / NEFT identification number along with date in the Daily Payment Scroll. First Copy of the scroll will be sent to the Focal Point Branch and the duplicate copy to the Sanctioning Authority (Drawback / Refund) along with a Statement of Undisbursed Amount. The branch shall retain the triplicate copy for its own record.
- (v) The bank is directed to ensure payment of drawback claims to the assessee prior to taking claim from Reserve Bank of India (RBI), intimation of failed transactions by the branch to the Commissionerate and PAO within 48 hours of occurrence of failure, and furnish a certificate alongwith payment scroll to the effect that no change / modification were carried out by the branch in the file received from the Commissionerate while releasing payment.

**C. Instructions for PAO :**

The PAO, Guntur shall ensure that the Focal Point Branch of State Bank of India is submitting daily scrolls, challans and DMS in respect of Kakinada Custom House to him.

3. The Sanctioning Authority (Refund / drawbacks) i.e. the Assistant Commissioner of Customs, Custom House, Kakinada, the Chief Accounts Officer, Office of the Commissioner of Customs (Preventive), Vijayawada, shall ensure compliance with the above instructions, scrupulously.
4. Difficulties, if any, in follow the above instructions may be brought to the notice of the undersigned.

  
(सुधा कोका)  
SUDHA KOKA  
आयुक्त  
COMMISSIONER

Copy submitted to the Chief Commissioner of Customs & Central Tax, Visakhapatnam Zone, GST Bhavan, Port Area, Visakhapatnam – 530 035 for information.

To

1. The Additional Commissioner of Customs, Hqrs. Office, CC(P), Vijayawada
2. The Deputy / Assistant Commissioners of Customs (Preventive / Audit / Tech. / P&V / Adjudication), Hqrs. Office, CC(P), Vijayawada.
3. The Joint Commissioner of Customs, Krishnapatnam Custom House, KAPS Building, CVR Complex, Krishnapatnam Port Area, Gopalapuram, **MUTHUKURU – 524 344** S. P. S.R. Nellore District for information with a direction to give wide publicity among the importers / exporters under the jurisdiction KPCH.
4. The Joint Commissioner of Customs, Kakinada Custom House, Port Road, **Kakinada – 533 007**. East Godavari District for information with a direction to give wide publicity among the importers / exporters under the jurisdiction KKDCH.
5. The Assistant Commissioner of Customs (Sanctioning Authority (Refund / drawbacks)), Kakinada Custom House, Port Road, **Kakinada – 533 007**. East Godavari District for information with a direction to comply with the above guidelines / instructions in coordination with the Chief Accounts Officer, CC(P), Vijayawada.
6. The Chief Accounts Officer, Hqrs. Office, CC(P), Vijayawada for information with a direction to ensure the compliance with the above instructions in coordination with the Assistant Commissioner of Customs (Sanctioning Authority (Refund / drawbacks)), Kakinada Custom House.
7. The Deputy / Assistant Commissioner of Customs, ICD, **Marripalem – 522 233**, Guntur District for information with a direction to give wide publicity among the exporters under their jurisdiction.
8. The Deputy / Assistant Commissioners of Customs, Customs Division, Visakhapatnam, Kakinada and Tirupati.
9. The Pay & Accounts Office, Customs & Central Taxes, GST Bhavan, Port Area, Visakhapatnam
10. The Pay & Accounts Office, Customs & Central Taxes, GST Bhavan, Kannavari Thota, Guntur - 522 004, Guntur District, Andhra Pradesh
11. The Branch Manager, State Bank of India, Focal Point Bank, Visakhapatnam Port Branch, Opp to Port Administrative Office, Visakhapatnam – 530 035, Andhra Pradesh for information.
12. The Branch Manager, State Bank of India, Main Branch, Main Road, Kakinada, East Godavari District, Andhra Pradesh for information.
13. The Branch Manager, State Bank of India, Treasury Branch, Focal Point Bank, 2/14, Brodipet, Guntur– 522 002, Guntur District, Andhra Pradesh for information.
14. The Superintendent of Customs (Computers), Hqrs. Office, CC(P), Vijayawada for uploading the standing order in official website
15. Notice Board.